

**Everett School Employee Benefit Trust**  
**Agenda**  
**Monday, June 18, 2012**  
**Administrative Center**  
**Boardroom**  
**4:00 p.m.**

1. Call to Order
2. Adoption of Agenda
3. Recognition of Retiring Trustees
4. Approval of Minutes from the May 14, 2012 Meeting
5. Financials – Darla Vanduren
  - a. Monthly financials
6. Review & Approval of Auditor Engagement for Annual Audit – Darla Vanduren
7. Wellness Program– Gail Buquicchio
  - a. Monthly report
  - b. Approval of annual Wellness Program plan and budget
8. Consultant Report – Sean White
  - a. Approval of consultant engagement (SOW) for upcoming fiscal year
  - b. Continue renewal discussion/review budget deficit reduction scenarios
9. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees
  - a. Adopt annual meeting calendar for 2012-13 (proposal to move meeting day to Wednesday)

Annual **August** meeting topics:

- ✓ Consultant presents proposed plan renewals/rates for upcoming fiscal year (Sean)
- ✓ Annual Investment Report (Jayson)
- ✓ Trust audit by independent auditor (Darla)

10. Rotation of Trust Officers
11. Other
12. Adjourn to Executive Session
  - Review compensation for Trust financial and support services
13. Reconvene/Adjournment of Regular Meeting

Next Meeting  
August (date to be determined)  
8:00 – 11:00 a.m.